

### Mason Writing Assessment Checklist

*Compiled from Criteria Included on Discipline-Specific Rubrics Developed from 2001-2007*

Writing Assessment Criteria and Elements	Level of Competence		
<p><b>Audience/Purpose/Context</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Demonstrates understanding of how knowledge is constructed in discipline/context</li> <li><input type="checkbox"/> Uses appropriate strategies for intended audience/purpose</li> <li><input type="checkbox"/> Demonstrates awareness of conventions for context/genre</li> <li><input type="checkbox"/> Uses appropriate vocabulary/voice/register (level of formality)</li> <li><input type="checkbox"/> Follows ethical standards</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory
<p><b>Content</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Meets requirements of the assignment</li> <li><input type="checkbox"/> Demonstrates understanding of the topic/discipline</li> <li><input type="checkbox"/> Uses correct methods to analyze data/information/arguments</li> <li><input type="checkbox"/> Uses appropriate examples/evidence/data to support arguments</li> <li><input type="checkbox"/> Synthesizes information/data from multiple sources</li> <li><input type="checkbox"/> Includes diverse/global perspectives</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory
<p><b>Organization/Structure</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Includes an introduction and appropriate conclusion</li> <li><input type="checkbox"/> Has a thesis statement and/or clear topic sentences</li> <li><input type="checkbox"/> Has appropriate transitions between ideas/arguments</li> <li><input type="checkbox"/> Demonstrates a logical “flow” of ideas/arguments</li> <li><input type="checkbox"/> Uses appropriate headings and sub-headings</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory
<p><b>Sources/Evidence/Documentation</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Uses sufficient amount and quality of source material</li> <li><input type="checkbox"/> Uses sources appropriate to assignment/discipline (credible, relevant, current, etc.)</li> <li><input type="checkbox"/> Accurately cites and documents sources according to discipline-specific standards (e.g., APA style)</li> <li><input type="checkbox"/> Appropriately integrates/quotes/paraphrases/summarizes information from sources</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory
<p><b>Mechanics/Style (Sentence Level)</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Uses correct grammar/syntax/punctuation</li> <li><input type="checkbox"/> Uses correct and appropriate sentence structure</li> <li><input type="checkbox"/> Uses appropriate style/voice/word choice</li> <li><input type="checkbox"/> Shows evidence of proof-reading</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory
<p><b>Other Discipline -Specific Criteria</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Demonstrates strong critical thinking/reasoning abilities</li> <li><input type="checkbox"/> Demonstrates engagement in the topic/ideas</li> <li><input type="checkbox"/> Demonstrates original thinking/analysis</li> <li><input type="checkbox"/> Demonstrates appropriate creativity/personal voice</li> <li><input type="checkbox"/> Uses appropriate examples/illustrations/charts/hyperlinks to illustrate complex ideas</li> <li><input type="checkbox"/> Other: _____</li> </ul>	More than satisfactory	Satisfactory	Less than satisfactory